



Class Proposal

Teacher Name: _____.

Teacher Phone #: _____.

Teacher Email: _____.

Class Name: _____.

Class Location: _____.

Date(s) of Class: _____.

Time of class: _____.

Length of class session(s): _____.

Maximum number of students you are willing to have: _____.

How will you be teaching this class (circle one): In Person Virtual Combination

If class is virtual, provide specific details about how you will be teaching, (i.e. Zoom,

YouTube Videos, Google classroom, etc.) Your description must include what times

you intend on meeting students on your given platform: _____

Class Description: provide a brief description of your class: _____

Class Outline: What can students expect to learn from your class?

What supplies will you need? Please include both things we have here and things that will need to be ordered + estimated prices.

What is your expected compensation? LAC currently pays teacher hours at \$17/hour with an hour of prep time for each session. If you have other needs those can often be solved by providing corporate sponsorships or grants when planned and coordinated ahead of time.

This class proposal has been:

Approved _____ Denied _____ Approved with comments _____

_____ Executive Director _____ date

_____ Teacher _____ date