



## Class Proposal

**This proposal is to be turned in to the education coordinator by:** \_\_\_\_\_

Teacher Name: \_\_\_\_\_.

Class Name: \_\_\_\_\_.

Class Location: \_\_\_\_\_.

Date(s) of Class: \_\_\_\_\_.

Time of class: \_\_\_\_\_.

Maximum number of students you are willing to have: \_\_\_\_\_.

How will you be teaching this class (circle one): In Person    Virtual    Combination

If class is virtual, provide specific details about how you will be teaching, (i.e. Zoom, YouTube Videos, Google classroom, etc.) Your description must include what times you intend on meeting students on your given platform: \_\_\_\_\_

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Class Description: provide a brief description of your class: \_\_\_\_\_

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Class Outline: What can students expect to learn from your class?

What supplies will you need? Please include both things we have here and things that will need to be ordered.

This class proposal has been:

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Approved with comments \_\_\_\_\_

\_\_\_\_\_ Education Coordinator \_\_\_\_\_ date

\_\_\_\_\_ Teacher \_\_\_\_\_ date